

Appendix C : 2020/21 Selby District Council Capital Programme - To 30 June 2021

										Approved Programme & Carry Forward Proposal		
General Fund	Original Budget Incl C/F	Revised Budget	Year to date Revised Budget	Year to date Actual	YTD Variance	Forecast	Carry Forward	Year End Variance	Comments	Forecast 22/23	Forecast 23/24	Forecast 24/25
Transforming Customer Services	106,575	106,575	0	0	0	106,575	0	0	Covid-19 and other delays have prevented the start of work on the reception alterations delaying the contact centre move. It is hoped that procurement of the contractor will be progressed with work being completed at the end of September 2021 with the contact centre operating from the Civic as soon as possible Covid allowing. The project is expected to be on budget. In addition the Call centre on the first floor of the extension is now operational working within Covid guidelines			
Website Development	10,000	10,000	2,500	0	-2,500	10,000	0	0	This project is to enhance the platform to allow for future development of the website. Discussions with NYCC will commence in Q2 2021/22 to discuss the scope of the project.			
GIS System	31,380	31,380	7,845	0	-7,845	31,380	0	0	This project forms part of the Contact Centre re-opening project. This capital budget will fund the software requirements as required (Appointment System)			
Benefits & Taxation System upgrade	21,380	21,380	5,345	0	-5,345	21,380	0	0	This budget is linked to software upgrades supporting Channel Shift as part of the Digital Strategy	15,000	15,000	15,000
IDOX Planning System	15,000	15,000	3,750	1,000	-2,750	15,000	0	0	To support the IDOX suite of software applications for upgrades and patches as part of the IDOX Roadmap. This ensured that we remained PSN compliant throughout 2021/22	15,000	15,000	15,000
ICT - Servers	30,000	30,000	7,500	0	-7,500	30,000	0	0	Capital to be used to support the Server upgrades in-line with software compatibility.			
ICT - Software	4,694	4,694	1,174	0	-1,174	4,694	0	0	Budget committed to the Digital Workforce Project and the implementation of Microsoft 365 Tools - training has now been completed and invoice is expected July.			
Adobe Licence Replacement	15,000	15,000	3,750	0	-3,750	15,000	0	0	Licences replacement programme due 2021/22.			
Finance System Replacement	0	0	0	0	0	0	0	0	Replacement for the finance system has been reforecast into 2022/23.	150,000		
Committee Management System	3,000	3,000	750	0	-750	3,000	0	0	ModernGov software upgrade expected in 2021/22 as part of legislative changes			
Upgrade to Assure from M3	8,500	8,500	2,125	0	-2,125	8,500	0	0	This budget is to migrate from M3 to Assure software as part of the Digital Transformation programme. The Assure migration is expected to Go Live in Q3 2021/22			
Cash receipting System	32,500	32,500	8,125	0	-8,125	32,500	0	0	Income Management Software replacement project. The budget for this project will be used for the capital purchase of the system, training and consultancy on the new software due to GO LIVE in Q3 2021/22.			
Northgate Revs & Bens	3,600	3,600	900	0	-900	3,600	0	0	Budget required for system upgrades following legislative changes in relation to e-billing in line with the Digital Strategy			

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Asset Management Plan - Leisure & Parks	47,891	47,891	11,973	0	-11,973	47,891	0	0	IHL are currently gathering quotes for the planned maintenance work for this year and inspections are taking place to identify works that will be required during 2022/23 so these costs can be fed into budget setting later this year.	9,005	17,746	
Committee Room Microphone system	65,000	65,000	16,250	0	-16,250	65,000	0	0	Specification is written and tenders have been invited for the Committee Room microphone system. Consideration is being given to alternative options such as renting equipment following LGR, in all likelihood this equipment will still be required at the Civic Centre irrespective of the LGR outcome.			
Car Park Ticket Machines	22,473	22,473	5,618	1,147	-4,471	22,473	0	0	Implementation of the revised car park tariffs was delayed whilst technical issues relating to acceptance of card transactions was resolved. Implementation of the revised car par tariffs and associated machine upgrades is now completed and operational.			
Industrial Units Maintenance	25,000	25,000	6,250	0	-6,250	25,000	0	0	An initial report detailing the options has been provided to LT for consideration. Further work is now required to develop a formal business case for each option. Given the nature of the options being considered it is considered inappropriate to seek approval to invest the existing capital funds at this time. Improvements to the industrial units are subject to the outcome of a report to Executive in respect of the future direction. We are awaiting information regarding demand from colleagues in ED to inform the recommendations of the report. Progress has been delayed in respect of provision of demand information due significant resource pressures resulting from further Covid19 restrictions and additional support requirements for local businesses. The forecast has been revised to £25k 21/22 for unforeseen costs with the balance in 22/23.	229,400		
Industrial Units Investment	0	357,553	0	0	0	357,553	0	0	New Bid approved at Council on 22 July 2021. Major updating of industrial units including energy efficiency, panel erosion and refurbishments.	282,610	300,669	
Car Park Improvement Programme	520,168	520,168	130,042	0	-130,042	520,168	0	0	Work to progress improvement to Back Micklegate and Micklegate car parks was delayed in order to maximise funding options through external funding bids such as the Heritage Action Zone funding; however delays have also been encountered due to discussions with Landowners. Plans to focus delivery on Portholme Crescent whilst these issues are addressed have been scaled back to enable the space to be utilised as a walk-in testing centre for Covid-19. Work to install the first of Electrical Vehicle Charging Points (EVCP) is now complete, with points in South Parade and Back Micklegate car parks operational. As we start to move towards pre-Covid norms we are now starting to revisit delivery of the car park improvement programme and are working closely with colleagues in the Economic Development and Regeneration team to maximise funding available for improvements at Britannia car park, Tadcaster.			
ICT - Channel Shift 2 Website & Intranet	16,720	16,720	4,180	0	-4,180	16,720	0	0	Citizens Access Portal (Revenues) is anticipated to go Live in Q2 2021/22 with Citizens Access Portal (Benefits) in Q3 2021/22. The remaining budget will be used for e-forms development through 2021/22			
ICT - Channel Shift 3 Website & Intranet	18,000	18,000	4,500	0	-4,500	18,000	0	0	Channel shift Phase 3 - Housing management CX Portal project which has been delayed will commence throughout 2021/22 once Channel Shift 2 has been completed and the Civica CX Phase 2 project has commenced. This project is linked to the Income Management System replacement project.			
ICT - Disaster Recovery Improvements - Software / Hardware	17,790	17,790	4,448	0	-4,448	17,790	0	0	This budget is for improvements aligned to Microsoft requirements & Disaster Recovery Improvements in 2021/22. A number of Oracle server upgrades will be required throughout the year to ensure that they remain compatible following software upgrades.			
ICT - End User Devices - Software / Hardware	54,760	54,760	13,690	0	-13,690	54,760	0	0	Budget is required for replacement hardware in relation to the digital workforce strand of the digital strategy. £43k has been raised as an order waiting for devices to be delivered for Cllrs and new starters and central stock this summer. The remaining will be required for high spend items such as monitors especially with any breakages and return to workplace requirements to support a soft hybrid environment - jabras/ cameras etc.	49,500	49,500	49,500

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ICT - Digital Workforce - Telephones - Mobile Working	11,770	11,770	2,943	0	-2,943	11,770	0	0	Budget is for replacement Mobile hardware in relation to the digital workforce strand of the digital strategy. c.25 trades tablets are being purchased in Q2 and for rollout this year as current tablets are nearing end life.	9,500	9,500	9,500
South Milford Retaining Wall	15,000	15,000	3,750	0	-3,750	15,000	0	0	We are still awaiting confirmation from the parish priest as to whether approval for the improvement works to the wall will need to go through a Faculty application (similar to Listed Building Approval). It is currently unknown how long the process will take. The budget has been carried forward into 21/22 pending approval for the works to be carried out.			
Waste Collection Fleet	200,000	200,000	0	0	0	190,570	0	-9,430	An order has ben raised for the additional 26 tonne RCV. Delivery is expected around August this year. The balance of this budget will not be required.			
Council Play Area Maintenance	197,730	197,730	0	0	0	197,730	0	0	A contract has been awarded for the works at Grange Road, Tadcaster. Works are planned to commence early August and should be completed within 4 weeks. Consultation on the designs for Charles Street, Selby will be completed before the end of July. We have signed up to a framework agreement for the procurement of the remaining four play areas over the next two years.	100,000		
Replacement of Vehicle Fleet	3,510	3,510	878	0	-878	3,510	0	0	The Council's replacement commercial vehicle fleet has now arrived and is fully operational.			
Purchase of Land	937,500	0	0	0	0	0	0	0	This budget has been removed as part of the MTFS approval			
New Build Projects (Loans to SDHT)	2,800,000	0	0	0	0	0	0	0	This budget has been removed as part of the MTFS approval			
Private Sector - Home Improvement Loans	27,720	27,720	6,930	6,833	-97	27,720	0	0	RAS Loans remain an important tool in providing support for emergency repairs in homes owned by vulnerable people. We completed 3 RAS loans in the first quarter of 2021/22, 2 for new heating and hot water systems and 1 for a new bathroom. Historically, RAS loans are repaid to the council upon sale of the property allowing them to be recycled into new loans. This allows more vulnerable households to receive the help they need. We have already received 1 repaid loan in 2021/22. In the whole of 2020/21 we received 3 repaid loans.			
Empty Property Grants	84,886	84,886	21,222	9,000	-12,222	84,886	0	0	Empty Homes Grants remain popular and are an excellent way of sourcing private rented accommodation for vulnerable households at risk of homelessness. We have completed 1 Empty Homes Grants in the first quarter of 2021/22, which provided a three bedroom house to a homeless family. A further 3 grants are currently progressing ensuring that our private rented portfolio for homeless households continues to grow.	80,000		
Disabled Facilities Grants (DFG)	813,357	813,357	203,339	31,776	-171,563	460,000	353,357	-353,357	Covid-19 is still impacting on the supply chain for contractors and increasing costs causing some delay in completing adaptations. Due to the substantial budget £817k (DFG grant £503k- £314 carry forward) an additional Technical Officer has been temporary recruited 2 days a week for up to six months. At this early stage it is difficult to forecast an accurate outturn but the aim is for at least a 75 completions in 21/22 compared with 50 last year. The balance is forecasted to be spent in 2022/23 subject to review throughout this financial year.	755,717	402,360	
Total General Fund	6,160,904	2,780,957	479,775	49,756	-430,019	2,418,170	353,357	-362,787		1,695,732	809,775	89,000

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Housing Revenue Account	Original Budget Incl C/F	Revised Budget	Year to date Budget	Year to date Actual	Year to date Variance	Forecast	Carry Forward	Forecast Variance	Comments	Forecast 22/23	Forecast 23/24	Forecast 24/25
Housing & Asset Management System	103,660	103,660	0	0	0	103,660	0	0	The remaining capital balance is expected to be paid following the Phase 2 project completion in 2021/22.			
St Wilfrid's Court	93,733	93,733	0	0	0	93,733	0	0	The programme scoping meeting identified requirement for significantly more investment than is available in the current budget. The current budget will therefore be utilised to address some of the higher priority issues identified during visit, as well as any essential health and safety related works. Government changes to the roadmap for easing restrictions has meant works to finalise the scoping works and subsequent issue of tenders has not been able to progress as planned. It is now anticipated tenders will be issued in Q3.			
Environmental Improvement Plan	108,152	108,152	27,038	0	-27,038	108,152	0	0	This funding is earmarked to support a scheme being led by colleagues in the Contracts and Procurement Team. Work to progress the scheme has been delayed due to Covid-19.			
Housing Development Project	1,701,273	1,701,273	0	0	0	1,701,273	0	0	Programme for the development of HRA properties on phase 2 small sites, Starts on these sites has been delayed due to Covid and is anticipated in 2021/22. Work including, feasibility studies, asbestos surveys and garage clearance has been completed. Planning permission for development of three schemes has now been secured and is anticipated to be issued for tender in Q2 2021/22 with a view to build commencement in Q3 2021/22. The forecast has been adjusted to reflect the build over 2 financial years.	1,700,000		
Housing Acquisition and Development	0	299,000	0	0	0	299,000	0	0	New Bid approved at Council on 22 July 2021. To extend the New Build/Acquisitions programme to maximise spend of s106 affordable housing commuted sums. Spend subject to 'self-financing business case'	5,691,000		
Community Centre Refurbishment	64,377	64,377	0	0	0	64,377	0	0	The Fire Risk Assessment works identified at Grove House have now been completed except for the installation of the new entrance doors and door entry system which are on order. Work to identify further requirements outlined for other community centres under the FRA process is required. Progress on delivery of the programme remains paused whilst we address other priority works which have been generated as a result of the various service suspensions resulting from Covid-19.			
Empty Homes Programme - Improvements to Property	200,000	600,000	0	971	971	600,000	0	0	This supports the Empty Homes Programme and is available to purchase Empty properties that will be brought back in to use and let through the HRA and former council properties sold through the Right to Buy. We purchased 7 properties in 2019/2020, the work to improve these properties to a lettable position was delayed due to the pandemic but now works are complete and these are now let. 3 further properties are expected to be purchased in 21/22 which will complete the programme.	0	0	0

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Energy Efficient Programme	856,084	856,084	214,021	108,055	-105,966	856,084	0	0	The multiple lockdowns experienced during the past year as a result of Covid-19 severely impacted the ability of our major works contractors to complete the programme identified. The situation was further exacerbated by customer refusals due to concerns around virus transmission, shielding, self-isolation etc., and material shortages. Approximately 300 properties have been identified for survey and potential upgrade in 2021/22; which picks up properties which we were unable to complete in 2020/21 due to Covid19, material shortages etc., as well as additional ones due this year. Material availability and cost increases pose a significant risk to delivery of the programme which we will continue to monitor closely.	510,225	520,430	
Health and Safety Improvement Programme	1,010,552	1,010,552	252,638	120,504	-132,134	1,010,552	0	0	The multiple lockdowns experienced during the past year as a result of Covid-19 severely impacted the ability of our major works contractors to complete the programme identified. The situation was further exacerbated by customer refusals due to concerns around virus transmission, shielding, self-isolation etc., and material shortages. A programme of 585 properties requiring electrical tests have been issued to our contractor partner, which is likely to generate significant remedial works for completion. This year's programme picks up properties omitted from last year due to customer access refusal resulting from Covid19, self-isolation, shielding etc., as well as additional properties falling due this year. Material and resource availability, coupled with increasing costs remain significant risks to delivery of the programme which we will continue to monitor closely.	554,675	565,770	
Property Refurbishment Programme	5,013,864	5,013,864	1,253,466	718,952	-534,514	5,013,864	0	0	The multiple lockdowns experienced during the past year as a result of Covid-19 severely impacted the ability of our major works contractors to complete the programme identified. The situation was further exacerbated by customer refusals due to concerns around virus transmission, shielding, self-isolation etc., and material shortages. A programme of 411 properties have been issued to our contractor partner for survey and/or improvement works. The programme includes properties omitted from last year's programme due to Covid19, self-isolation, shielding etc., as well as a significant number of new properties falling due this year. Unfortunately access continues to be a significant concern, with circa 60 properties already omitted from the programme due to refusal of works. Aside from customer refusals, material and resource availability, coupled with rising costs represent significant risks to delivery and we will continue to monitor these closely.	3,677,796	3,740,890	
Property Investment Programme	1,381,030	1,381,030	345,258	152,012	-193,246	1,381,030	0	0	The multiple lockdowns experienced during the year as a result of Covid-19 severely impacted the ability of our major works contractors to complete the programme identified. The situation was further exacerbated by customer refusals due to concerns around virus transmission, shielding, self-isolation etc., and material shortages. A programme of 585 properties has been issued to contractor partner for survey and/or remedial works to install or upgrade carbon monoxide detection. The programme includes properties omitted from last year's programme due to Covid19, self-isolation, shielding etc., as well as additional properties falling due this year. Material and resource availability, coupled with rising costs present significant risk to programme delivery and we will continue to monitor this closely.	427,133	435,680	
Total HRA	10,532,725	11,231,725	2,092,421	1,100,494	-991,927	11,231,725	0	0		12,560,829	5,262,770	0
Total Capital Programme	16,693,629	14,012,682	2,572,195	1,150,250	-1,421,945	13,649,895	353,357	-362,787		14,256,561	6,072,545	89,000